

**THE CITY OF BATTLEFIELD
BOARD OF ALDERMEN
REGULAR SESSION MINUTES
DECEMBER 20, 2011**

Item 1 Call to order

Mayor Pro-Tem Debra Hickey brought the meeting to order at 7:05 p.m. at City Hall in Battlefield, Missouri. Aldermen in attendance were as follows: Shawn Billings, Carolyn Poole, Debra Hickey, Stephen Esterline, and Mike Goldenberg. Alderman Absent: Alderman Scott Anderson. Also Absent: Mayor Aaron Kruse. Staff present: City Administrator Rick Hess, City Attorney Jim Kelly, Police Chief David Vallely, and City Clerk Beth Anne West.

Item 2 Ceremonial Matters

Marc Cerce, Parks Advisory Member gave the opening prayer. Alderman Billings gave the pledge of allegiance.

Item 3 Announcements

City Administrator Rick Hess stated the sidewalks along Elm Street and would be finished the middle of next week and the sidewalks along Cloverdale should be completed ready after the holiday depending on the weather. Mr. Hess mentioned that Wastewater Operator, Andy Kehoe recently obtained his class D Wastewater Certification from the Department of Natural Resources which may be a requirement in the near future. Mr. Hess noted there is a rumor a Hy-Vee (store) would be located south of the Wilson's Creek Marketplace but he has found it to be unsubstantiated. Mr. Hess noted the City's transportation taxes are up 11% year to date and the general sales tax is up by 10% year to date.

Item 4 Mayor Updates

Mayor Aaron Kruse was absent from the meeting.

Item 5 City Administrator Updates

City Administrator Rick Hess explained the City had received a donation in the amount of \$2,500.00, for the Police Department in honor the assistance given to a citizen by Police Sgt. Carpenter. Mr. Hess stated that a similar donation was also provided to the Battlefield Fire Protection District. Mr. Hess noted the Police Department would assess equipment needed for the said donation. Mr. Hess reminded everyone the last day for file for office to run for an Alderman position or the Mayor was January 17th, 2012 at 5 p.m. Mr. Hess mentioned reviewed the handouts provided in the packet noting trainings that the Court Clerk, Utility Billing Clerk, City Clerk and Finance Officer had recently attended to assist in their daily duties. Mr. Hess also mentioned that Utility Billing Clerk Samantha Wagner had obtained her Notary Public.

Item 6 Fire Chief Updates

Fire Chief Bryan Newberry noted the 2012 Budget had been approved for the Fire District and the income/revenue was flat. Chief Newberry reminded everyone they only receive funds from property taxes to operate and maintain their facilities and staff. Chief

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Newberry noted they recently adopted a sick policy and updated their vacation policy. Mr. Newberry informed the Board one of their staff was promoted to Battalion Chief. Chief Newberry conveyed training schedules for swift water & hazardous materials training the district is involved with how time consuming this is plus in the next three days there maybe smoke coming from their complex to re-certify staff for flash over fire training. Chief Newberry reported on the number of emergency calls of which they have had 184 calls this month, which on the low side and the majority are emergency medical type calls with 1 p.m., 3 p.m. and 5 p.m. resulting in the busiest times. Chief Newberry stated that they respond to more vehicle accidents in November and December.

Item 7 Adoption and Approval of Consent Agenda

Motion was made by Alderman Billings to adopt and approve the Consent Agenda items a-i. including the following items: November 15, 2011 regular session minutes; November 15, 2011 executive session minutes; Bills paid in the amount of \$41,591.64; Bills to approve in the amount of \$ 11,072.28; Committee and employee reports; July 2011 bank reconciliations; July 2011 financials; August 2011 bank reconciliations; August 2011 financials. Motion was seconded by Alderman Goldenberg. A roll call vote was taken and the vote was 5 Ayes-Billings aye, Poole aye, Hickey aye, Esterline aye, and Goldenberg. 0 Nays. Alderman Anderson was absent for the vote. Motion approved.

Item 8 Public Input

None.

Item 9 Unfinished Business

None.

Item 10 a Discussion and Possible Vote to Approve Bill # 11-22, An Ordinance Imposing A Sales Tax For Law Enforcement Purposes At The Rate Of One/Half Of One Percent (.5%) On The Receipts From The Sale At Retail Of All Tangible Personal Property Or Taxable Services Within The City Of Battlefield, If Such Property And Services Are Subject To Taxation By The State Of Missouri Under The Provisions Of Chapter 144 RSMO, Pursuant To The Authority Granted By The Provisions Of The City Sales Tax Act Set Forth In Sections 94.500 To 94.550 RSMO., And Providing For Submission Of This Ordinance To The Qualified Voters Of Said City For Their Approval At The Municipal Election To Be Held On April 3, 2012.

City Administrator Rick Hess noted earlier in the year the Board had approved the motion to put this item on the ballot again for April of 2012, but to do so it must be in an ordinance format and be provided to the County Clerk to be properly placed on the ballot by the final certification date in January. Mr. Hess noted this tax would be dedicated to law enforcement personnel to help fund the police department operations for extended coverage for the City. Police Chief Vallely noted the measure did not pass by

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approximately 9 votes last time. Motion was made by Alderman Goldenberg to have first reading by title only of Bill 11-22. Motion was seconded by Alderman Billings. A roll call vote was taken and the vote was 5 Ayes-Goldenberg aye, Esterline aye, Hickey aye, Poole aye, and Billings aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved. City Clerk Beth Anne West read the bill #11-22 for first time by title only. Motion was made by Alderman Billings to approve the first reading by title only of Bill 11-22. Motion was seconded by Alderman Goldenberg. A roll call vote was taken and the vote was 5 Ayes-Billings aye, Poole aye, Hickey aye, Esterline aye, and Goldenberg aye. 0 nays. Alderman Anderson was absent for the vote. Motion approved. Motion was made by Alderman Billings to have the second reading by title only of Bill #11-22. Motion was seconded by Alderman Poole. A roll call vote was taken and vote was 5 ayes- Goldenberg aye, Esterline aye, Hickey aye, Poole aye, and Billings aye. Alderman Anderson was absent for the vote. City Clerk read bill #11-22 for second time by title only. Motion was made by Alderman Billings to approve the second and final reading of Bill 11-22 and make it ordinance 11-22. Motion was seconded by Alderman Goldenberg. A roll call vote was taken and the vote was 5 ayes-Billings aye, Poole aye, Hickey aye, Esterline aye, and Goldenberg aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved.

Item 10b Discussion and Possible Vote to Approve TIF expenses.

Motion was made by Alderman Esterline to approve the TIF expenses in Exhibit D as reimbursable as TIF money becomes available. Motion was seconded by Alderman Billings. A roll call vote was taken and the vote was 5 Ayes-Goldenberg aye, Esterline aye, Hickey aye, Poole aye, and Billings aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved. Alderman Billings asked if any of the lots would hold a business in the near future. Mr. Paul Larino, developer of the Wilson Creek Marketplace noted he could not comment at this time but he was hoping to bring information before the Board in the near future possibly by the first of June regarding a food oriented business but timing is the issue. Mr. Larino understands it is in his best interest to develop the property quickly. City Attorney Jim Kelly noted that the approval of these expenses are for expenses that have already incurred and are to be repaid by the taxes that come into the City for the TIF specifically.

Item 10c Discussion and Possible Vote to Approve CID expenses.

Motion was made by Alderman Billings to acknowledge the receipt of the expenses incurred for the CID and approve the CID expenses as outlined in Exhibit B. Motion was seconded by Alderman Esterline. A roll call vote was taken and the vote was 5 ayes-Billings aye, Poole aye, Hickey aye, Esterline aye, and Goldenberg aye. 0 Nays. Motion approved. City Attorney Jim Kelly noted the CID expenses would not need to be approved by the Board but they could acknowledge the receipt of the expenses incurred for the CID.

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Item 10d Discussion and Possible Vote to Approve Purchase or Lease of an all in one Copier to replace Printer used for printing sewer bills and our 8 ½ year old Copier.

Motion was made by Alderman Goldenberg to approve the purchase of an all-in-one copier not to exceed \$3,600.00, based upon past experience with, and service provided by Copy Products, Inc. Motion was seconded by Alderman Billings. A roll call vote was taken and the vote was 5 ayes-Goldenberg aye, Esterline aye, Hickey aye, Poole aye, and Billings aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved.

Item 10e Discussion of Addition to Personnel Manual or Creation of an Ordinance Stating that Employees' Raises may only be Approved by Board of Aldermen after Completion and Submission of Employee Evaluations to the Board of Aldermen.

Motion was made by Alderman Goldenberg to postpone item e to the Board meeting on January 3, 2011. Motion was seconded by Alderman Billings. A roll call vote was taken and the vote was 5 Ayes-Billings aye, Poole aye, Hickey aye, and Esterline aye, and Goldenberg aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved.

Item 10f Discussion of Strategic Goal #3 with focus on Engaging Committees with Board of Aldermen regarding Chamber of Commerce.

Motion was made by Alderman Goldenberg to postpone item f to the Board meeting on January 3, 2011. Motion was seconded by Alderman Billings. A roll call vote was taken and the vote was 5 Ayes-Billings aye, Poole aye, Hickey aye, and Esterline aye, and Goldenberg aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved.

Item 11 Adjournment

Motion was made by Alderman Poole to adjourn the meeting at 8:35 p.m. Motion was seconded by Alderman Esterline. A roll call vote was taken and the vote was 5 Ayes-Goldenberg aye, Esterline aye, and Hickey aye, Poole aye, and Billings aye. 0 Nays. Alderman Anderson was absent for the vote. Motion approved.

_____ Mayor Aaron Kruse _____ Date

ATTEST:

_____ City Clerk _____ Date

Reading and Vote to Approve Minutes:

Minutes Approved:

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